

Commonly Asked Questions

Who is Eligible for the YMCA's Open Doors Program?

An older adult, couple or family on a fixed income, a single parent who is trying to make ends meet, a family in transition, someone who needs a little help for awhile - all of these are the faces of the YMCA Financial Assistance Program.

How is the Scholarship amount determined?

We offer a sliding fee scale based on the annual gross household income and the number of dependents whether applying for single or family membership.

How soon is the amount determined?

Complete applications will be reviewed within 14 working days. Please submit your completed application along with proof of income (see box on application). You will be notified of your application status by mail.

Will I be treated differently? Will other members know that I am on financial assistance?

Only you and the membership representative will have access to your application. We track assistance data, but only in terms of numbers and statistics, not by names.

The YMCA is a non-profit association offering opportunities for personal growth and service to others. To support our assisted members, we ask applicants to complete a confidential form.

The YMCA strives to serve all segments of the community. Within our available resources, every effort will be made to accommodate all who wish to participate in YMCA programs and services.

No one will be denied access to any YMCA program or service solely on the inability to pay.

YMCA Open Doors Required Documentation

Please submit your completed application along with all documentation listed below that applies to all persons in your household.

Required items to process your form:

- Federal Income Tax Form 1040**

Staff: Only need First 2 pages / Cannot take W2s

- Proof that you do not file Income Tax.**

To receive proof of non-filing status call 1-800-829-1040.

- Your last two (2) paycheck stubs or last two (2) unemployment stubs, and/or**

Government Assistance verification (disability statement, Social Security statement, case benefit history, foster care assistance, etc),

and/or

Other assistance/income verification (child support, alimony, student loans, and or grants).

Our staff will review your information when you bring it in!

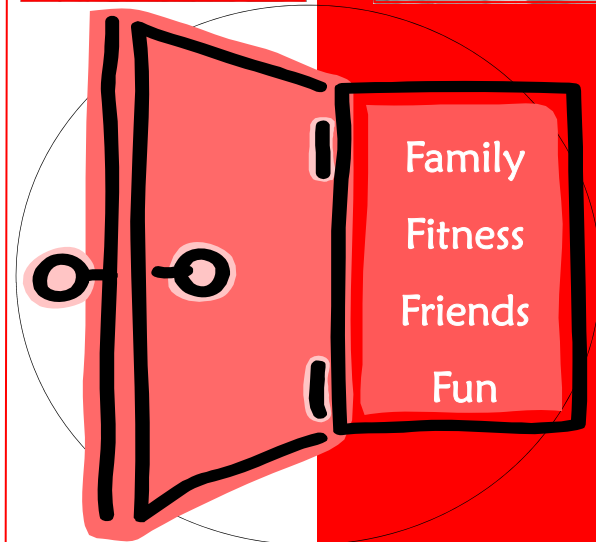
Date _____ Staff _____

We can make copies of your forms for you if you are unable to do so. An award letter will be sent to you in 14 days to the address you provide.



The Battle Creek Family YMCA

182 Capital Avenue NE, Battle Creek, MI 49017
Phone: (269) 963-9622 / Fax: (269) 962-2820
<http://www.ymcabattlecreek.org>



YMCA Open Doors Application



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Battle Creek Family YMCA-Financial Request Form

Are you currently a member?
(circle one) YES NO

Application is for membership
(circle type)

- Individual
- Two Adults
- One adult w/children
- Two Adults w/ children

Name: _____ Birthdate: ____/____/____ circle one: Male Female
 Address: _____ City: _____ Zip: _____
 Email Address: _____
 Telephone: _____ Cell: _____
 Emergency Telephone: _____
 Employer: _____

Spouse/Other Adult in household (please note, only 2 adults in household may be on membership)
 Name: _____ Birthdate: ____/____/____ circle one: Male Female
 Employer: _____

Children (legal dependents 18 & under, or 23 and under if full-time student)

Full Name:(first and last name)	Relationship:	Birthdate (mo/day/yr)	Circle one:	School/College Attending:
			Male Female	
			Male Female	
			Male Female	
			Male Female	
			Male Female	

Name: _____

Date: _____

Required Documentation must be provided for every line item. Please fill out the chart below completely.

Monthly Household Expenses:	Amounts:	Monthly Gross:	Applicant:	Second adult	Documentation Required:
Rent/Mortgage:					Attach last two (2) pay check stubs and 1040
Auto Loan and Auto Insurance:					Attach verification stubs or bank statement
Utilities:					Attach benefit statement
Phone/Phone Cell (in your name)					Attach benefit statement
Child Support/Alimony pd					Attach benefits statement
Medical:					Attach award letter
Child Care:					
Other (please explain):					
Total:					
Complete applications with complete attached income documentation will be reviewed within 14 working days. A letter will be sent to the address provided above stating your award.		Other Income:			Explain on separate sheet of paper and attach documentation
Total:					

I verify that all the information submitted is correct, complete, and accurate. I give my permission to the Battle Creek Family YMCA to use the information/documents provided to process my application. If my situation changes, I agree to notify the Battle Creek Family YMCA within 30 days. If I submit false or inaccurate information, or fail to notify the Battle Creek Family YMCA within 30 days, I may be terminated from the Open Doors Program.

Signed: _____ Date: _____
 If there are any special circumstances that we should consider, please explain them on a separate sheet of paper and attach to application.